

## TANDRIDGE DISTRICT COUNCIL

Minutes of the meeting of the Council held in the Barn Theatre, Bluehouse Lane, Oxted on the 22<sup>nd</sup> July 2021 at 7.30 pm.

**PRESENT:** Councillors Morrow (Chair), Allen, Black, Blackwell, Bloore, Botten, Bourne, Caulcott, Connolly, Cooper, Crane, Davies, Dennis, Duck, Elias, Farr, Flower, Gaffney, Gillman, Gray, Groves, Hammond, Langton, Lee, Lockwood, Mansfield, Mills, Moore, North, O'Driscoll, Prew, Pursehouse, Ridge, Sayer, Shiner, Stamp, Steeds, Swann, C.White and N.White

**APOLOGIES FOR ABSENCE:** Councillors Jones and Wren

### **85. MINUTES OF THE ANNUAL COUNCIL MEETING ON THE 27TH MAY 2021**

These minutes were approved and signed as a correct record.

### **86. CHAIR'S ANNOUNCEMENTS**

#### Civic events

The Chair thanked those who had supported his civic service at All Saints Church, Warlingham on the 18<sup>th</sup> July. He also referred to his civic reception to be held at Farleigh Golf Club on Sunday, 29<sup>th</sup> August to which all Members would be invited.

#### Planning Policy Committee

Members were advised that a special Planning Policy Committee meeting had been scheduled for Thursday, 26<sup>th</sup> August at 7.30pm to consider a report on the findings of the Planning Advisory Service's review of the Council's development management function.

#### Former Councillor Marian Myland

The Chair was sorry to announce that former Councillor Marian Myland had passed away on the 16<sup>th</sup> July. She had served from 1998 to 2012, representing the Bletchingley & Nutfield Ward and was Chairman of the Council in 2005/06. She was also a Surrey County Councillor for the Godstone Division from 2001 to 2009.

Members stood for a minute's silence as a mark of respect.

### **87. QUESTIONS SUBMITTED UNDER STANDING ORDER 30**

Questions were dealt with from Councillors Cooper (3) and Dennis (1). The questions and responses are set out at **Appendix A**.

## 88. REPORTS OF COMMITTEES

The reports of Committee meetings since the 27<sup>th</sup> May 2021 were presented for reception and adoption.

**RESOLVED** – that the reports of the following meetings be received, and the recommendations therein be adopted:

**Strategy & Resources Committee** (27<sup>th</sup> May and 8<sup>th</sup> June 2021)

**Planning Committee** (27<sup>th</sup> May and 10<sup>th</sup> June 2021)\*

**Community Services Committee** (27<sup>th</sup> May and 22<sup>nd</sup> June 2021)

**Planning Policy Committee** (27<sup>th</sup> May and 24<sup>th</sup> June 2021)

**Housing Committee** (27<sup>th</sup> May and 29<sup>th</sup> June 2021)

**Planning Committee** (1<sup>st</sup> July 2021)

**Strategy & Resources Committee** (6<sup>th</sup> July 2021)

**Audit & Scrutiny Committee** (27<sup>th</sup> May and 8<sup>th</sup> July 2021)

\*In accordance with Standing Order 13(3), the following Members wished it recorded that they abstained from voting regarding the adoption of the recommendation of the Planning Committee (10<sup>th</sup> June 2021) to grant planning permission for the installation of a vehicular crossover and hardstanding at 13, Wolf's Wood, Hurst Green RH8 0HN (Minute 28 – application reference 2021/137):

Councillors Allen, Cooper, Davies, Duck, Flower, Gillman, Gray, Langton and Shiner.

## 89. MOTION SUBMITTED BY COUNCILLOR O'DRISCOLL UNDER STANDING ORDER 7

Councillor O'Driscoll had submitted this motion (attached at **Appendix B**) in support of making care leavers exempt from paying Council tax until their 25<sup>th</sup> birthday. The motion acknowledged that a report on this matter was due to be submitted to the Strategy & Resources Committee later in the year.

**RESOLVED** – that the motion, as attached at Appendix B, be adopted.

## 90. REVIEW OF THE ALLOCATION OF COMMITTEE SEATS TO POLITICAL GROUPS - JULY 2021

The Council considered a report regarding the need to review the allocation of committee seats in accordance with Section 15(1) of the Local Government and Housing Act 1989. This was in light of the fact that Councillor Moore had joined the Independent Group following her election on the 17<sup>th</sup> June 2021 (Felbridge by-election) and that the political balance of the Council had changed to:

- 16 Independents and OLRG Alliance
- 14 Conservatives
- 9 Liberal Democrats
- 3 Independent Group.

The report recommended that the Independent Group be allocated a seat on the Planning Committee. Subject to this being agreed, the Independent Group wished that:

- its seat on the Planning Committee be filled by Councillor Moore, with Councillor Allen as substitute; and
- Councillor Moore replace Councillor Pursehouse as its substitute member on the Community Services Committee.

**RESOLVED** – that:

- A. the Independent Group be allocated a seat on the Planning Committee, thereby increasing the total number of seats on that committee from 12 to 13; and
- B. it be noted that, with effect from the 23<sup>rd</sup> July 2021, the Independent Group's representatives on the following committees be:

Community Services Committee

Councillor Allen (as at present)  
*substitute - Councillor Moore*

Planning Committee

Councillor Moore  
*substitute – Councillor Allen*

## 91. ANY OTHER BUSINESS - GATWICK AIRPORT'S NOISE MANAGEMENT EXECUTIVE BOARD

On the 16th July 2021, Council Leaders received an invitation from Jonathan Drew, the Chair of Gatwick Airport's Noise Management Executive Board, to nominate Members to serve on the Board until the end of 2022. Mr. Drew had requested that the nominees be the same Members as those currently serving on the Airport Noise Management Board (NMB). Councillor Lockwood was TDC's current representative on the NMB and wished to serve on the Executive Board.

The Chair allowed this matter to be dealt with as urgent business, given that the deadline for nominations was 5pm on the 30th July 2021.

**RESOLVED** – that Councillor Lockwood be nominated to serve on the Gatwick Airport Noise Management Executive Board until December 2022.

In accordance with Standing Order 13(3), the following Members wished it recorded that they abstained from voting on this matter:

Councillors Black, Bloore, Connolly, Cooper, Duck, Elias, Flower, Groves, Hammond, North, O'Driscoll, Prew, Ridge and Steeds.

Rising 8.54 pm

**Full Council 22<sup>nd</sup> July 2021 – Questions from Councillors under Standing Order 30  
and responses from relevant Committee Chairs**

**1. Question from Councillor Cooper**

Under Item 5 of the S&R Meeting on 6<sup>th</sup> July, it was stated that the Committee would get a verbal update on the Northgate migration project. In fact, we were handed a paper at the start of the meeting. The paper was dated 2<sup>nd</sup> July 2021. Could I have an explanation as to why this paper was not circulated to Members prior to the meeting?

*Response from Councillor Bourne (Chair of the Strategy & Resources Committee)*

*The briefing note was provided by the officers concerned to support the verbal explanation, so Members didn't have to retain all the information being shared at the meeting and get distracted by making their own notes. The officers were asked to come back to the committee with a verbal update. They wrote the briefing note to be helpful on the night and I thank them for doing so.*

**2. Question from Councillor Cooper**

Under Item 2 of the S&R Meeting on 6 July, concerning Minute 19 of the S&R meeting held on the 8th June, it was stated that "Information about the original budget for the NPS project was also sought." This was not provided either outside of the meeting and a request for that information was not fully provided at the meeting. It was eventually ascertained that the capital budget for the project had increased from £162K to £210K (an increase of over 29%, costing TDC an extra £47K) and it was explained that this was due to slippage. Could we now be given the original project estimate for the resources to be used on the migration project, the original completion date and the revised resource estimate to complete this project by the revised later date of 1st October.

*Response from Councillor Bourne (Chair of the Strategy & Resources Committee)*

*I did request in the committee review meeting that the information be provided to you but it seems it was overlooked. As has been explained to you on prior occasions, including by Mr. Devonshire at the June S&R meeting and by myself subsequently, the slippage in the project is down to resources being required for Covid related work. We cannot be without a Revenues & Benefits system so, under emergency powers during the Covid related shutdown, a decision was taken by officers to extend the Capita licence, so incurring the additional costs. In June, we were asked to ratify the decision our senior officers took, and we did so – unanimously I believe.*

*This is one of those occasions where Covid really is to blame, hence much of the increased costs being covered by central government Covid grants. Answering your question specifically:*

*The original project estimate is in the S&R papers from January 2020 which, if I'm not mistaken was when you were Vice Chair. It was also confirmed to you at the July meeting. It was £162K.*

*continued...*

*The original completion date is in Mr. Devonshire's report from June ... it was March 2021.*

*The revised completion date is not 1<sup>st</sup> October as you state. The intended go-live date for the Northgate system is Monday, 4<sup>th</sup> October which is probably what you are referring to. However, the Capita system remains in place until 31<sup>st</sup> October. Therefore, the completion date for the first phase is 31<sup>st</sup> October. I want to make that clear now so we're not asking again in October.*

*You have mentioned yourself two of the three elements of the revised cost ... £162K plus £47K. There is a third element you have missed which is £32K for the additional data cut required because of the extension time for the project. This too was in Mr. Devonshire's report in June (paragraph 26). The additional data cut is required to take account of the six month extension time so, once again, is directly attributable to the Covid related resource issue on the project.*

#### First supplementary question from Councillor Cooper

What was the original resource estimate for the Northgate migration project and what is the revised corresponding estimate?

#### Response from Councillor Bourne

*The resource comes from within the budget which was £162K originally and is now £241K. I continue to be assured by the project team that the project is on track and, therefore, the resources are currently suitable for getting it done.*

#### Second supplementary question from Councillor Cooper

What are the actual resource requirements in terms of staff time (both internal and external) provided for within the capital budget?

#### Response from Councillor Bourne

*The staffing resource comes from the original capital budget of £162K. Within that are the number of hours officers are spending on the project.*

### **3. Question from Councillor Cooper**

Under Item 11, Appendix A 1st action, of the S&R Meeting on 6 July, TDC was to "Produce a Council greenhouse gas emissions report to ensure we are effectively measuring and managing our emissions." Given that the reason for doing this was clearly stated "effectively measuring and managing our emissions" it seems somewhat premature to be worrying about EV charging points when home heating is both a far greater issue for emissions and especially when TDC have direct responsibility for far more houses than we have vehicles. When will this report be available to Members to review?

*continued...*

Response from Councillor Bourne (Chair of the Strategy & Resources Committee)

*Nothing about acting on climate change is premature. I would imagine many victims of the recent unprecedented floods, record high temperatures and other weather pattern disruption around the world are probably wishing all countries acted a lot sooner. But money talks louder, as do the voices of climate change deniers sometimes. So, we need to look at all aspects of our emissions and look to cut them wherever we can.*

*The reason for pursuing EV chargepoints relates to the potential for us to deliver chargepoints at very little capital cost due to the government grants and other third party investors. It is also a key part of national policy, not to mention supporting our residents and visitors with the transition to EVs – which should help to reduce wider emissions in Tandridge.*

*With respect to our Council owned residential houses, Will Mace has been working on this with our Lead Community Surveyor. A report went to the Housing Committee in March of this year on the scope for replacing gas boilers with low carbon heating systems in Council owned properties. Will has also been working with the Greater South East Energy Hub regarding the potential to use Government funding to retrofit some of our Council homes. With so many complexities across 2,600 very different properties, there remains no definitive date for completing the options appraisal and reporting back to committee at this time – but be assured work is on-going.*

First supplementary question from Councillor Cooper

We are still awaiting that report. It would be good to know what the work is attempting to address and what impact it will have. When will we see the report?

Response from Councillor Bourne

*The officers doing the work don't know yet.*

Second supplementary question from Councillor Cooper

This project formed part of the original statement for tackling climate change. When will we see the report?

The Chairman ruled that a response to this question had already been given.

*continued...*

**4. Question from Councillor Dennis**

Further to the Planning Policy Committee minutes (page 56 of the Council book, item 48) the position statement issued this week to the Planning Inspector gives a revised delivery date for the M25 Junction 6 transport modelling study of w/c 9th August.

This report will inform the Council's decisions over the future of the Local Plan. Therefore, Members will need adequate time to consider the study before it is sent to the Inspector. Bearing in mind it was originally due in May, can we be assured that any further delays will be advised promptly to Members and that, once received, there will be officer and consultant resources available to answer any questions on what is likely to be a technically detailed but crucial document?

*Response from Councillor Sayer (Chair of the Planning Policy Committee)*

*I completely agree with the content of your question and have asked for a commitment from the management team that the points in it will be actioned. The Chief Executive has confirmed this afternoon that they will be. That, of course, would need to include having DHA Transport Planning available to answer any questions.*



**Full Council 22<sup>nd</sup> July 2021 - motion submitted by Councillor O'Driscoll  
under Standing Order 7**

*"Care leavers have suffered difficult childhoods marred by trauma and instability. A study by the Learning and Work Institute states care leavers are more likely to go to prison than university and have poor life chances.*

*The same study says 84% of care leavers leave school without five good GCSEs and they are four times more likely to commit suicide than the rest of the population.*

*A report by the Children's Society in 2016 found care leavers have difficulty managing their finances as they lack the financial education from parents through no fault of their own to avoid debt.*

*The Children and Social Work Act 2017 places responsibility for looking after children in care and care leavers on local authorities and also states that local authorities should act in the interests of children in care and care leavers. As the authority responsible for matters relating to council tax collection, this Council recognises that the transition for leaving care is challenging and that care leavers deserve our care and compassion. To help mitigate financial difficulties care leavers in the District may have, the Council should consider making them exempt from paying Council Tax until their 25th birthday. It notes that a report on this matter is due to be submitted to the Strategy & Resources Committee later in the year, with a view to the exemption being effective from the 1<sup>st</sup> April 2022. This would be in line with neighbouring Councils in Surrey."*

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